

Minutes of Meeting
Durbin Crossing
Community Development District

The regular meeting of the Board of Supervisors of the Durbin Crossing Community Development District was held Monday, December 18, 2017 at 5:00 p.m. at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida.

Present and constituting a quorum were:

Peter E. Pollicino	Chairman
Tim Brownlee	Vice Chairman
Sarah Gabel Hall	Supervisor
Jason Harrah	Supervisor
Debbie Driscoll	Supervisor

Also present were:

Dave deNagy	District Manager
Jennings Cooksey	District Counsel by telephone
Scott Clark	Special Counsel
Stephen Howell	Vesta/Amenity Services Group
Dan Fagen	Vesta/Amenity Services Group
Margaret Alfano	Vesta/Amenity Services Group
Bernadette Duncan	Vesta/Amenity Services Group
Daniel Laughlin	GMS

The following is a summary of the minutes and actions taken at the December 18, 2017 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Pledge of Allegiance

Mr. deNagy called the meeting to order at 5:00 p.m. and led the pledge of allegiance.

SECOND ORDER OF BUSINESS

Roll Call

Mr. deNagy called the roll.

THIRD ORDER OF BUSINESS

Audience Comments

Mr. deNagy stated I will note for the record there are no audience members in attendance.

FOURTH ORDER OF BUSINESS

**Discussion of Matters Related to U.S. Bank
Litigation**

Mr. deNagy stated as you are all aware we have scheduled and have published notice to have a shade meeting, which we do as part of our regular board meeting. I would like to recess this meeting and reconvene the meeting once our shade meeting is over.

Mr. Clark asked will you state for the record the names of the people who are participating in the shade meeting?

Mr. deNagy stated the names of the folks who will be participating in the shade meeting will be, Debbie Driscoll, Tim Brownlee, Peter Pollicino, Jason Harrah, Sarah Hall when she arrives, Daniel Laughlin, myself, Dave deNagy, Scott Clark and our court reporter.

The regular meeting was recessed in order to conduct the shade meeting after which the meeting reconvened at 6:06 p.m.

FIFTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of Minutes of the November 27, 2017 Meeting**
- B. Balance Sheet and Statement of Revenues and Expenses**
- C. Assessment Receipt Schedule**
- D. Impact Fee Summery Report**
- E. Check Register**

On MOTION by Mr. Brownlee seconded by Ms. Driscoll with all in favor the consent agenda items were approved.
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SIXTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel**

There being none, the next item followed.

- B. District Engineer**

There being none, the next item followed.

C. District Manager

There being none, the next item followed.

D. General Manager - Report

Ms. Alfano introduced Ms. Duncan, the new amenity manager then reviewed her report, a copy of which was included in the agenda package.

E. Operations Manager - Report

Mr. Howell gave an overview of the field operation manager's report, a copy of which was included in the agenda package.

On MOTION by Mr. Harrah seconded by Mr. Brownlee with all in favor staff was authorized to negotiate with Florida Infrastructure for the North Parking Lot Expansion, at a price at or less than the proposed \$87,508.56; the district engineer was authorized to proceed with getting permits in an amount not to exceed \$2,000 in engineering costs and district counsel was authorized to prepare an agreement once the terms have been agreed upon.

Mr. deNagy stated I will be working with Steve and Margaret on the RFP for landscape maintenance that we will bring to the board in January.

Ms. Driscoll stated the houses that back up Longleaf on the corner of Orchid Way have no fence and there is no vegetation behind them. Is there anything we can do in that area?

Mr. Howell stated we have a buffer of trees, which are very sparse and there is a drain field beyond that.

Mr. Pollicino asked what can we plant as a visual barrier?

Mr. Howell responded probably a lot of spruce trees or cypress.

Mr. Pollicino stated if we are going to do it let's do it right and identify areas where it is visual and include that in the RFP.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

Mr. Brownlee asked do we have a specific line item in the financials where you tally up our costs on the litigation that is going on?

Mr. deNagy stated I can get that for the board members and send that out in an email.

Mr. Harrah stated we have four or five months before spring and pool season. What are the things you are thinking of before season kicks off? I would like to figure out the main things you want to get done, spring cleaning type things.

Ms. Alfano stated right now we are focused on the pools and green rope between the zero entries on both sides, get them sanded and stained and refreshed so it will be crisp and clean.

Mr. Howell stated I have already contacted fence companies to come out and give us proposals because the fences are in bad shape.

Mr. Harrah stated we can come up with a list and put it in the newsletter as far as what you are working on.

Ms. Hall stated I think it looks amazing with all the Christmas decorations. Did you do this all yourself or are we paying someone to do it?

Ms. Alfano stated it was done by our new employee and amenity center staff.

Mr. Fagan stated I want to acknowledge the ambience that Margaret and her team created and we appreciate your business and we don't take that for granted, we earn it every day and we appreciate your partnership.

Ms. Duncan stated I have had fortunate experiences working in different places and this one takes the cake. I have been welcomed by everybody so graciously and so professionally and I couldn't ask for a better boss than Margaret.

Mr. deNagy stated from me and GMS I want to wish everybody happy holidays. We don't meet again until January 22, 2018 so I hope you all have a great time with your families.

Ms. Hall stated we are very thankful for you as well.

NINTH ORDER OF BUSINESS

**Next Scheduled Meeting – January 22, 2018
@ 6:00 p.m. at the Durbin South Amenity
Center**

Mr. deNagy stated our next meeting is January 22, 2018 at 6:00 p.m.

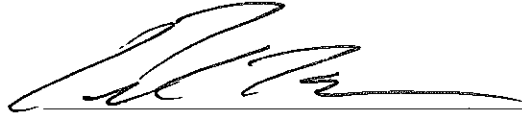
December 18, 2017

Durbin Crossing CDD

On MOTION by Mr. Brownlee seconded by Mr. Pollicino with all in favor the meeting adjourned at 6:50 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman